



**Main Office:**  
1004-Landooz Road,  
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**Phone #** 250-962-1603  
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**Vancouver Office:**  
1020-1200-West 73rd Avenue,  
Vancouver, BC V6P 6G5  
**Phone #** 778-945-9911  
**Fax #** 778-945-9916  
**Toll-Free #** 1-833-381-7622

## BC ASSEMBLY OF FIRST NATIONS 15<sup>th</sup> Special Chiefs Assembly

**March 7 & 8, 2019**

Nicola Valley Institute of Technology, 4155 Belshaw St,  
Nlaka'pamux and Sylix Territory,  
Merritt, BC

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### 2nd NOTICE

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<b>To:</b>	All BC Chiefs and Delegates	<b>Date:</b>	February 15, 2019
<b>From:</b>	Regional Chief Terry Teegee	<b>Pages:</b>	<b>6</b>
<b>RE:</b>	<b>BCAFN 15<sup>th</sup> SPECIAL CHIEFS ASSEMBLY</b>		

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The BC Assembly of First Nations (BCAFN) will be hosting the 15<sup>th</sup> Special Chiefs Assembly on March 7 -8, 2019 on the Territory of Nlaka'pamux and Sylix Territory, Merritt, BC at the Nicola Valley Institute of Technology, 4155 Belshaw St. The Special Chiefs Assembly is a duly convened political meeting where BCAFN membership may determine the mandate and direction of the BCAFN.

**Date:** Thursday March 7th and Friday March 8<sup>th</sup>, 2019  
**Location:** Nicola Valley Institute of Technology, Merritt, BC  
**Meeting Time:** 8:30 – 4:30 each day (breakfast and lunch provided)

All inquiries, letters of proxy and registrations can be forwarded to the BCAFN Staff, Annette Schroeter at:

1004 Landooz Road  
**Office:** 250-962-1603

**Fax:** 250-962-9552  
**Email:** Annette.schroeter@bcfn.ca





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## **NOTICE ATTACHMENTS:**

**Registration form:** To register, please complete and submit the attached registration form no later than Friday March 1, 2019 to Annette Schroeter at [Annette.schroeter@bcafn.ca](mailto:Annette.schroeter@bcafn.ca) or via fax 250-962-9552.

**Proxy letter:** We have attached our proxy template should you not be able to attend this meeting. Completed proxy forms may be emailed or faxed to our office no later than Friday March 1, 2019. After that date, proxy holders must bring the completed proxy form to the Special Chiefs Assembly.

**Travel and Accommodation Notice:** Travel and accommodation expenses will be covered for BC Chiefs or Chiefs' proxy to attend this Special Chiefs Assembly. A block of rooms are reserved at the Best Western Plus Merritt. Please call the hotel directly at 250-378-0700 and mention **BC Assembly of First Nations** for the block rate or book online [https://www.bestwestern.com/en\\_US/book/hotel-rooms.62132.html?groupId=Z37MS2V8](https://www.bestwestern.com/en_US/book/hotel-rooms.62132.html?groupId=Z37MS2V8) by Feb.25 or call the Comfort Inn Merritt at 250-315-0237 and mention **BC Assembly of First Nations** by Feb.8.

**Notice of Resolutions:** Resolution submissions are requested in advance. Note: Advance Resolution deadline is Friday, March 1, 2019. Please use the included resolution template and **submit to our Senior Policy Advisor, Maureen Buchan, via email: [maureen.buchan@bcafn.ca](mailto:maureen.buchan@bcafn.ca)**

**Notice of Appointments:** Per Articles 9 and 10 of the BCAFN Bylaws, appointments to the new Governance Committee and new Elections Appeal Committee can be made at this Special Chiefs Assembly on an interim basis, with appointees serving until the AGM in 2020.

- For the Governance Committee, the BCAFN will be seeking nominations for 6 member delegates (3 men and 3 women) who reflect regional diversity.
- For the Elections Appeal Committee, the BCAFN will be seeking nominations of 3 individuals with the following mix of skills and experience: experience managing or supervising elections, legal expertise, experience adjudicating disputes as part of an administrative tribunal or similar body, and familiarity with BCAFN processes and procedures. Nominees may be, but need not be, member delegates.

Further information regarding these committees will be made available at the Assembly.

Sincerely,

BCAFN Regional Chief Terry Teegee





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BCAFN 15<sup>th</sup> Special Chiefs Assembly March 7 & 8, 2019

## REGISTRATION FORM

Last Name:		First Name:	
Title/Job Title:			
First Nation/Organization:			
Street Address:			
City:		Postal Code:	
Phone:	Fax:	Cell:	
Email:			

<b>Registration Type:</b>	Chief	<input type="checkbox"/> \$0	Elder Observer	<input type="checkbox"/> \$0
	Proxy Holder	<input type="checkbox"/> \$0	Student Observer (ID Req'd)	<input type="checkbox"/> \$0
	Participatory Representative*	<input type="checkbox"/> \$0	Observer**	<input type="checkbox"/> \$150

\* Participatory Representatives include those who:

- Holds office either as a hereditary Chief, traditional leader of a member First Nation, Grand Chief, head of a First Nation provincial/territorial political organization, or head of a tribal council and as such may speak on any Agenda item;
- Is the head of a Treaty group or a First Nation organization or association with which the BC Assembly of First Nations has entered into a written protocol that allows for invitations to be extended to such persons to attend and be permitted to speak at Assemblies on specific issues, as authorized by the protocol;
- Is a member of the BCAFN Board of Directors pursuant to the Society's Constitution and Bylaws and Policy and Procedures Manual; or
- Is a Committee Representative pursuant to the Society's Constitution and Bylaws and Policy and Procedures Manual.

\*\* Any person who is ineligible to register as a Chief, Proxy Holder, Participatory Representative, Elder or Student Observer may apply to register as an Observer.

**Registration Deadline: Friday, March 1, 2019.**





BRITISH COLUMBIA  
ASSEMBLY OF FIRST NATIONS



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## SAMPLE LETTER OF PROXY

*TO COMPLETE PROXY LETTER  
INSERT ORIGINAL LETTERHEAD OF COMMUNITY HERE*

(Please advise Proxy holders to keep a photocopy of their proxy letter)

Date:

[Your Address]

ATTENTION: REGISTRATION

**RE: BCAFN 15<sup>th</sup> Special Chiefs Assembly – March 7 & 8, 2019**  
Merritt, BC

I, Chief \_\_\_\_\_ of the \_\_\_\_\_ First Nation, do  
hereby delegate \_\_\_\_\_ to act as a proxy and vote on behalf of the  
\_\_\_\_\_ First Nation at the BCAFN 15<sup>th</sup> Annual Special Chiefs Assembly in Merritt,  
BC on March 7 & 8, 2019

Regards,

\_\_\_\_\_  
(Chief's Signature)

\_\_\_\_\_  
(Printed Chief's name)

#honouringourancestors



bcafn



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## CALL FOR RESOLUTIONS

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TO: All BC Chiefs  
FROM: BCAFN Office  
DATE: March 7 & 8, 2019– 2<sup>nd</sup> Notice

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**RESOLUTIONS** are the essential mechanism by which First Nations provide mandates and directives to the BC Regional Chief.

**ADVANCE RESOLUTION SUBMISSION IS REQUESTED.** In order to facilitate a more efficient and effective resolution process, resolutions for consideration at a BCAFN Assembly should be received at least 5 business days prior to an Assembly, include a completed resolution and background information and/or supporting documentation.

This should allow sufficient time for resolutions to be reviewed, edited, approved and copied prior to distribution at the Special Chiefs Meeting, which in turn should result in more time for review, consideration and discussion of resolutions on the floor. We look forward to your cooperation in implementing this request for advance submission of resolutions.

**SUBMITTING A RESOLUTION:** Please complete the attached draft resolution template and send by email to Maureen Buchan, Senior Policy Advisor at [maureen.buchan@bcfn.ca](mailto:maureen.buchan@bcfn.ca).

**RESOLUTION SUBMISSION DEADLINE: 5:00 PM on Friday, March 1, 2019**





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**BCAFN SPECIAL CHIEFS ASSEMBLY  
Merritt, BC  
March 7 & 8<sup>th</sup>, 2019**

**Resolution DRAFT/2019**

**SUBJECT:**

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**MOVED BY:**

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**SECONDED BY:**

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**DECISION:**

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**WHEREAS:**

- A.
- B.
- C.

**THEREFORE BE IT RESOLVED THAT:**

- 1.
- 2.
- 3.

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