



**Main Office:**  
1004-Landooz Road,  
Prince George, BC V2K 5S3  
**Phone #** 250-962-1603  
**Fax #** 250-962-9552  
**Toll-Free #** 1-877-621-1603

**Vancouver Office:**  
1020-1200-West 73rd Avenue,  
Vancouver, BC V6P 6G5  
**Phone #** 778-945-9911  
**Fax #** 778-945-9916  
**Toll-Free #** 1-833-381-7622

# BC ASSEMBLY OF FIRST NATIONS 16<sup>th</sup> Annual General Meeting

**September 18, 19, & 20, 2019**

Musqueam Community Centre  
6735 Salish Drive, Vancouver, BC

## FIRST NOTICE

<b>To:</b>	All BC Chiefs and Delegates	<b>Date:</b>	July 8, 2019
<b>From:</b>	BCAFN Office	<b>Pages:</b>	6
<b>RE:</b>	<b>NOTICE OF BCAFN 16<sup>th</sup> ANNUAL GENERAL MEETING &amp; ELECTIONS</b>		

The BC Assembly of First Nations (BCAFN) will be hosting the 16<sup>th</sup> Annual General Meeting on September 18, 19 & 20 in the Gymnasium at the Musqueam Community Centre in Vancouver, BC.

**Date:** **Wednesday, September 18,  
Thursday, September 19, and  
Friday, September 20, 2019**

**Location:** **Musqueam Community Centre  
6735 Salish Drive, Vancouver, BC**

**Meeting Time:** **8:30 am (Breakfast & Lunch provided each day)**

At this Annual General Meeting, the BCAFN will be holding **ELECTIONS** for:

1. BCAFN Board Director Member – 1 year term
2. BCAFN Youth Representative (Male) – 3 year term

An all Candidates Forum will be held on Wednesday September 18 and the Election will take place on September 19.

Nomination Forms and additional election information will be forthcoming by BCAFN Electoral Officer Ron Laufer and available on our website [www.bcafn.ca](http://www.bcafn.ca)

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bcafn



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## NOTICE ATTACHMENTS

### **Registration Form:**

To register, please complete and submit the attached registration form no later than **Friday, September 6, 2019** to Victoria Austin via email: [victoria.austin@bcfn.ca](mailto:victoria.austin@bcfn.ca)

### **Proxy Letter:**

We have attached our proxy template should you not be able to attend this meeting. Completed proxy forms may be emailed to our office no later than **Friday, September 6, 2019**. After that date, proxy holders must bring the completed proxy form to the Chiefs Assembly. Per BC Constitution and Bylaws, section 4.25:

*A proxy appointment is valid and a vote cast under authority of such appointment will be a valid vote if the vote is validly cast and if the appointment is:*

- a) *Made in writing and signed by an authorized representative of the members, and*
- b) *Received by:*
  - i. *The Electoral Officer, in respect of a vote cast in an election,*
  - ii. *The meeting chair, in respect of any other type of secret ballot poll, or*
  - iii. *A BCFN employee responsible for meeting registration, for any poll conducted by show of hands,*

*Fifteen (15) minutes before the close of each secret ballot poll, or the taking of each poll conducted by show of hands, as the case may be,*

### **Travel and Accommodation Notice:**

Travel and accommodation expenses **will be reimbursed** for BC Chiefs or Chiefs' proxy to attend this Annual General Meeting. Room Blocks are available at the Pacific Gateway Hotel (3500-Cessna Drive, Richmond, BC 604-278-1241) and the Westin Wall Centre Vancouver Airport Hotel (3099-Corvette Way, Richmond, BC) Please book early to ensure availability and to access the conference rate. Both hotels will be utilizing the following code "2019 BCFN AGM."

### **Notice of Resolutions:**

Resolution submissions are requested in advance. Advance Resolution deadline is **Friday, September 6, 2019**. Please fill out the Resolution Form and submit to Maureen Buchan via email: [maureen.buchan@bcfn.ca](mailto:maureen.buchan@bcfn.ca)

For more information on the **BCAFN 16<sup>th</sup> Annual General Meeting**, please visit our website at [www.bcfan.ca](http://www.bcfan.ca) or contact Victoria Austin via email: [victoria.austin@bcfn.ca](mailto:victoria.austin@bcfn.ca)

Sincerely,

BCAFN Regional Chief Terry Teegee





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BCAFN 16<sup>th</sup> Annual General Meeting, September 18, 19 & 20, 2019

## REGISTRATION FORM

Last Name:		First Name:	
Title/Job Title:			
First Nation/Organization:			
Street Address:			
City:		Postal Code:	
Phone:	Fax:	Cell:	
Email:			

<b>Registration Type:</b>	Chief	<input type="checkbox"/> \$0	Elder Observer	<input type="checkbox"/> \$0
	Proxy Holder	<input type="checkbox"/> \$0	Student Observer (ID Req'd)	<input type="checkbox"/> \$0
	*Participatory Representative	<input type="checkbox"/> \$0	**Observer	<input type="checkbox"/> \$150

\* Participatory Representatives include those who:

- Holds office either as a hereditary Chief, traditional leader of a member First Nation, Grand Chief, head of a First Nation provincial/territorial political organization, or head of a tribal council and as such may speak on any Agenda item;
- Is the head of a Treaty group or a First Nation organization or association with which the BC Assembly of First Nations has entered into a written protocol that allows for invitations to be extended to such persons to attend and be permitted to speak at Assemblies on specific issues, as authorized by the protocol;
- Is a member of the BCAFN Board of Directors pursuant to the Society's Constitution and Bylaws and Policy and Procedures Manual; or
- Is a Committee Representative pursuant to the Society's Constitution and Bylaws and Policy and Procedures Manual.

\*\* Any person who is ineligible to register as a Chief, Proxy Holder, Participatory Representative, Elder or Student Observer may apply to register as an Observer. Acceptable payment by cheque or cash only.

**Registration Deadline: Friday, September 6, 2019.** Please forward the completed registration form to: Victoria Austin via email: [victoria.austin@bcfn.ca](mailto:victoria.austin@bcfn.ca)





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## SAMPLE LETTER OF PROXY

*TO COMPLETE PROXY LETTER  
INSERT ORIGINAL LETTERHEAD OF COMMUNITY HERE*

(Please advise Proxy holders to keep a photocopy of their proxy letter)

Date:

Victoria Austin  
BC Assembly of First Nations

Attention: Registration

**RE: BCAFN 16<sup>th</sup> Annual General Meeting – September 18, 19 & 20, 2019**  
Musqueam Community Centre, 6735 Salish Drive, Vancouver, BC

I, Chief \_\_\_\_\_ of the \_\_\_\_\_ First Nation, do hereby delegate \_\_\_\_\_ to act as a proxy and vote on behalf of the \_\_\_\_\_ First Nation at the BCAFN 16<sup>th</sup> Annual General Meeting in Vancouver, British Columbia on September 18, 19 & 20, 2019.

Regards,

\_\_\_\_\_  
(Chief's Signature)

\_\_\_\_\_  
(Printed Chief's name)

Send a copy of Proxy letter with the registration form to Victoria Austin via email:  
[victoria.austin@bcfn.ca](mailto:victoria.austin@bcfn.ca)





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## CALL FOR RESOLUTIONS

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TO: All BC Chiefs  
FROM: BCAFN Office  
DATE: July 8, 2019 – 1st Notice

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**RESOLUTIONS** are the essential mechanism by which First Nations provide specific mandates and direction to the BC Regional Chief and BCAFN Board of Directors.

**ADVANCE RESOLUTION SUBMISSION IS REQUESTED.** To facilitate a more efficient and effective resolution process, resolutions for consideration at a BCAFN Assembly should be received at least five (5) business days prior to an Assembly, include a completed Resolution template and background information or supporting documentation.

This should allow sufficient time for resolutions to be typed, reviewed, edited, approved and copied prior to distribution at the Annual Chiefs' Meeting, which in turn should result in more time for review, consideration and discussion of resolutions on the floor. We look forward to your cooperation in implementing this request for advance submission of resolutions.

***RESOLUTION SUBMISSION is requested by 4:00 PM on Friday, September 6, 2019.***

**FORMAT TO SUBMIT A RESOLUTION** is preferably by email to Maureen Buchan, BCAFN Senior Policy Advisor at [maureen.buchan@bcfn.ca](mailto:maureen.buchan@bcfn.ca). The draft resolution template is attached with this notice.



BRITISH COLUMBIA  
ASSEMBLY OF FIRST NATIONS



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## BRITISH COLUMBIA ASSEMBLY OF FIRST NATIONS

1004 Landooz Road  
Prince George, BC V2K 5S3  
Website: [www.bcafn.ca](http://www.bcafn.ca)

**BCAFN ANNUAL GENERAL MEETING**  
**Musqueam Community Centre, Vancouver, BC**  
**September 18, 19 & 20, 2019**

**Resolution DRAFT/2019**

**SUBJECT:**

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**MOVED BY:**

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**SECONDED BY:**

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**DECISION:**

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**WHEREAS:**

- A.
- B.
- C.

**THEREFORE BE IT RESOLVED THAT:**

- 1.
- 2.
- 3.

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