

**Draft Process Document for All-Chiefs' Assemblies**  
**Appendix to First Nations Leadership Council Terms of Reference**

1. General

1.1. The Process Document for All-Chiefs' Assemblies (ACAs) provides guidelines for the function of an ACA and is an appendix to the First Nations Leadership Council Terms of Reference (FNLC TOR).

2. Schedule

2.1. As per Section 6 of the FNLC TOR, the BC Assembly of First Nations (BCAFN), First Nations Summit (FNS), and the Union of BC Indian Chiefs (UBCIC) will combine their resources to host one ACA per year. Each will be 2-3 days in duration.

2.2. A notice of the ACA shall be sent in writing by ordinary mail, electronic mail or fax to all 203 Nations in BC at least fifteen days in advance.

3. Purpose

3.1. The purpose of the ACA is for:

- High-level, strategic work on Aboriginal Title, Rights and Treaty Rights and jurisdiction, and not on funding or programs;
- Nations to set priorities and provide direction to the First Nations Leadership Council (FNLC);
- Addressing emerging and priority issues.

4. Agenda

4.1. The agenda will be set prior to the ACA by Chiefs, leaders, and the FNLC.

4.2. The agenda will be provided to Nations for further feedback and input in advance of the ACA.

4.3. Emerging issues or "hot spot" issues will be determined on the floor by the Chiefs-in-Assembly.

5. Meeting Structure

5.1. The All-Chiefs' Assembly will be composed of the 203 Nations in BC who send a Chief to an All-Chiefs' Assembly. A Nation may choose to be represented by either an elected or hereditary Chief.

5.2. The Chiefs-in-Assembly will provide direction to the FNLC in accordance with Section 2.5 of the FNLC TOR.

5.3. The Chiefs from the 203 Nations will be able to vote on resolutions presented at an ACA.

5.4. Should a Nation's Chief be unable to attend an ACA, the Chief may choose someone to act as a delegate. A delegate must be supplied with proper written credentials consisting of either a copy of a Band Council Resolution, or a letter appointing that person act as a delegate in the place and stead of the Chief. The written credentials must be presented

upon sign-in at the beginning of an ACA in order for the delegate to be able to vote on resolutions.

- 5.5. A quorum of an All-Chiefs' Assembly shall consist of 50% plus one of the 203 Nations' delegates registered by noon on the first day of an All-Chiefs' Assembly, and at no time will quorum be less than 50 Full or Active Members or delegates.
- 5.6. Resolutions passed at an ACA will be provided to all 203 Nations in BC.
- 5.7. The All-Chiefs' Assembly will function through consensus building and decision making and not through Robert's Rules of Orders.

6. Mandates and Implementation

- 6.1. The Chiefs-in-Assembly will collectively provide direction to the FNLC through verbal and written reports, and resolutions passed at ACAs in accordance with Section 2.1 of the FNLC TOR.
- 6.2. Resolutions passed at an ACA will also be presented at BCAFN, FNS, and UBCIC meetings for their respective consideration, endorsement, and implementation, in accordance with their respective bylaws. To ensure unity of purpose, ACA resolutions and background material presented at BCAFN, FNS and UBCIC meetings will have identical wording.
- 6.3. In accordance with Section 5.9 of the FNLC TOR, the FNLC will make decisions informed by direction from the Chiefs-in-Assembly at an ACA, and by each organization's (BCAFN, FNS and UBCIC) respective membership.